



## SANTA FE PROFESSIONAL BUSINESS WOMEN

### 2019 SANTA FE BUSINESS WOMAN OF THE YEAR

#### NOMINATION FORM

The deadline for receipt of this completed form and required materials is **Friday, September 27, 2019 at 5:00 PM** (see bottom of form for contact information and delivery instructions). Please plan to join us for the special Business Woman of the Year candidate recognition dinner at the **Santa Fe Country Club on Friday, October 18 at 5:30 p.m.**; a reservation form is attached.

#### PART I: Contact & Biographical Information

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_

Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

#### PART 2: Attachments

1. Resume – please attach a copy of your resume that includes your **Education** (including the name and location of the high school, technical school, and/or college you attended, your course of study and degree(s) received); **Employment** (including present and previous employers, the locations, your titles and primary areas of responsibilities); **Organizations/Associations and/or Community Service** (see Part 3, item 4).

2. Recommendations – please attach maximum of two letters of recommendation that include the name, telephone number, address and/or email address of the individual(s) and their relationship to you.

#### PART III: Narrative (maximum 3 pages)

**Please answer the following questions on a separate sheet(s) of paper.**

3. Career Achievements: Identify your significant career achievements including obstacles, which you may have overcome to realize your achievements.

4. Organizations and Associations (unless included in your resume): List organizations and associations (professional and/or community) in which you are involved (including dates of involvement) offices you hold or have held in the past, and committees on which you served or have served and results achieved.
5. Efforts on behalf of PBW-related issues (through personal efforts or through affiliation with organizations, associations or employment): Identify your efforts, results achieved and/or anticipated in such areas as pay equity; equal educational and economic opportunities; affordable, quality dependent care; special health care needs of women; equal rights; sexual harassment; violence against women; and family-friendly policies for employers.
6. What is your definition of Leadership? Has it changed over the years as you have grown in your own understanding of being a woman in business? Give some examples on how your leadership has also helped others to grow in their careers?
7. What is the biggest lesson you have learned in your career and what solutions came out of it?
8. Provide introductory synopsis for Bio to be read at the event. Please limit to 250 words.

---

**DEADLINE:** The deadline for receipt of this completed nomination form and all required materials is **Friday, September 27, 2019 at 5:00 PM.** For more information, call or email Kathy Jahner as noted below.

**Information can be mailed or emailed to:**

**Kathy Jahner**  
**9 Daisy Court, Santa Fe NM 87506**  
**Email: kljahner@msn.com**  
**505-919-9698**

**Information can be delivered to:**  
**Angelica Chavez, US Bank**  
**600 W. San Mateo Rd, Santa Fe**  
**505-946-9800**